

POSITION ANNOUNCEMENT
Temporary, Full-time position
Application deadline – November 30, 2011

Voting Rights Fellow

As the nation's oldest legal organization focusing on the civil rights of Asian Americans and Pacific Islanders, the Asian Law Caucus is a leader in defending the interests of low-income immigrants. Since 1972, ALC has litigated high-profile cases and provided an array of services including community education, advocacy, and direct client representation. Our current program areas include National Security Civil Rights, Immigration, Employment, Housing Rights, Criminal Justice Reform, and Voting Rights. The Asian Law Caucus is a Member of the Asian American Center for Advancing Justice.

The Asian Law Caucus is seeking a Voting Rights Fellow to advocate on language access issues related to Section 203 of the federal Voting Rights Act. The attorney will directly interact with elections officials and will oversee polling monitoring efforts for the 2012 elections. S/he will have the opportunity to participate in existing litigation and local redistricting efforts as well. Significant experience in immigrant community issues and project management is highly desired.

Responsibilities:

- Engage in public policy advocacy, largely on the county level
- Participate in active impact litigation casework with co-counsel
- Community education on voting rights issues
- Supervise program coordinator, law clerks, and other volunteers
- Coordinate activities with other members of the Asian American Center for Advancing Justice
- Reports to Deputy Director

Qualifications:

- B.A./B.S. and J.D. degrees with membership in good standing with the California State Bar
- Minimum of two years' related legal services, policy advocacy, or state/federal court litigation experience, including taking and defending depositions, law and motion work, and discovery ideally with familiarity in practicing in a non-profit organization
- Substantive law experience in a relevant area such as voting rights, civil rights, or constitutional law

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In Defense of Civil Rights

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- Substantial experience in public policy and/or legal advocacy with excellent research, analytical, written, and oral communication skills
- Demonstrated leadership and ability to work independently and in collaboration with other attorneys, community advocates, and community-based organizations
- Highly organized and self-starting
- Preferred experience in supervising staff and volunteers
- Preferred bilingual skills in Asian or Pacific Islander languages

Compensation and Benefits

Salary range for this position is \$46,000 - \$55,000, depending on experience. Salary is based on principles of internal equity. A full benefits package is included. This is a temporary, full-time, exempt position that is anticipated to last through the end of 2012.

Application Process

Interested candidates should submit via email (Microsoft Word compatible attachments) a cover letter and resume summarizing your interest, qualifications and experience, a legal writing sample (no more than 10 pages), and three professional references to jobs@asianlawcaucus.org. Target start date is January 2012. Please no phone calls.

The Asian Law Caucus is an equal opportunity/affirmative action employer. All qualified persons are encouraged to apply, regardless of race, color, creed, ethnicity, national origin, ancestry, age, height, weight, sex, gender, sexual orientation, disability, HIV status, marital or domestic partner status, or religious affiliation.